

Day in the Life: Locality Officer

Start of
the day



The Locality Officer works from home. This particular day begins at 8.30am with some time to check work that has come in overnight, respond to emails and prepare for the day ahead.



Reports of some vandalism at a local play area are submitted, so this becomes a priority. You inspect the play area and secure one piece of damaged equipment. Carry out an inspection of all other equipment and send a report, with photographic evidence of damage, via the portal for urgent repair. The Parish Clerk is also notified.



You travel to meet with the Town Clerk on site to discuss improvements they want to make to the recreation ground. You agree to provide details of similar projects, equipment suppliers and possible sources of funding for consideration. On the move, you drop in to library touchdown space for lunch and print a planning notice.



Home visits to two Careline customers comes next. One is for a planned battery change and replacement pendant. The second customer lets you know that the contact details for his son have changed, so you update the system accordingly.



A meeting with an Environmental Health specialist has been organised to review a risk assessment related to a water test site that required specialist input. You put up a planning notice and record on the way home.



Attending the Parish Council meeting concludes the day, as you talk about a potential Housing Needs Survey and Community Plan.

End of
the day